



STUDENT NAME (PLEASE PRINT)		
LAST NAME	FIRST NAME	GRADE

EARLY DISMISSAL FORM

Please complete this **Early Dismissal Form** if your student needs to be dismissed early from school or will be gone for a portion of the day. This procedure results in the least impact on classroom teaching. Your student must submit the completed form to the attendance office before school starts to be dismissed early that day. The attendance office will issue your student an **early dismissal pass**, which they will show to their teacher who will release them from class. Please meet your student at the attendance window and sign the **Early Dismissal Log**, required by SPS for security reasons. Thank you!

I WILL BE SIGNING OUT MY STUDENT EARLY TODAY.

Please have my student (named above) report to the attendance window at:	TIME:	AM PM
THE REASON FOR THIS EARLY PICK UP IS:		
PARENT/GUARDIAN NAME (PRINT CLEARLY)	DAYTIME PHONE	
PARENT/GUARDIAN SIGNATURE	DATE	

HAMILTON INTERNATIONAL MIDDLE SCHOOL • 1610 N 41ST STREET • SEATTLE, WA 98103 • MAIN OFFICE 206-252-5810



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